



Investing in our future

The Global Fund

To Fight AIDS, Tuberculosis and Malaria

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28 November 2006

Our reference: EECA/MK/168-28/11/2006

Ms. Silvia Asandi
Executive Director
Romanian Angel Appeal Foundation
52, Rodiei Street 030956
Sector 3, Bucharest
Romania

By e-mail only

PRINCIPAL RECIPIENT NOMINATION - CONFIRMATION

Dear Ms. Asandi,

I am writing to confirm Romania's Country Coordinating Mechanism's nomination of the Romanian Angel Appeal Foundation to act as Principal Recipient (PR) for the recently approved HIV/AIDS component of the proposal entitled "Towards Universal Access to HIV/AIDS Prevention, Treatment, Care and Social Support for the Vulnerable and Underserved Populations" and the Tuberculosis component of the proposal entitled "Scaling up Tuberculosis Control in Romania by Focusing on Poor and Vulnerable Populations" (pending successful completion of the TRP clarifications).

May I take this opportunity to congratulate and thank the Romanian Angel Appeal Foundation for being willing to assume such a crucial role in the Global Fund's fight against HIV/AIDS, tuberculosis and malaria.

As you are aware, the PR is legally responsible for implementation of the approved proposal. The legal obligations of the PR and the Global Fund are contained in a Grant Agreement.

Prior to signing a Grant Agreement, the Global Fund must be assured that the Romanian Angel Appeal Foundation, has, or is able to rapidly develop (including through outsourcing), certain minimum capacities in the following areas:

- a. Financial Management Systems;
- b. Institutional and Programmatic Arrangements;
- c. Procurement and Supply Management; and
- d. Monitoring and Evaluation Arrangements

The Global Fund does not undertake these assessments itself, but rather, engages a Local Fund Agent (LFA) to do so. May we request that you gather any existing, reliable assessments of your capacities in any or all of these areas, such as those completed by other donors, for provision to the LFA. You will also need to commence developing the following documents, which will be used in undertaking the assessments:

- a. Procurement and Supply Management Plan;
- b. Monitoring and Evaluation Plan;
- c. Audit Arrangements; and
- d. Program Budget

We also request that you complete the attached form providing details of the Bank Account into which grant funds will be disbursed. The LFA verifies these details through the Financial Management Systems Assessment, and they are then included in the Grant Agreement.

A template Grant Agreement is attached for your reference, along with a list of PR Deliverables under the Grant Agreement. One of these deliverables is providing the Global Fund with a letter of specimen signatures for requesting disbursements. I have attached a template letter providing such signatures and ask that you attend to its completion.

Please do not hesitate to contact Ms. Maria Kirova, Fund Portfolio Manager responsible for Romania (E-mail: maria.kirova@theglobalfund.org, Telephone: +41 22 791 19 28) if you would like any further information. We have enclosed a number of guidance documents detailing core Global Fund principles and processes, and others can be found on the Global Fund's website as follows:

Documents that can be found under the following link on our website:

http://www.theglobalfund.org/en/about/policies_guidelines/

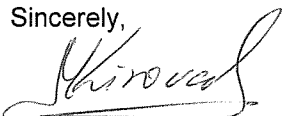
- Guidelines for the PR assessment;
- PR Assessment Material;
- The Global Fund's Guidelines on the Purpose, Structure and Composition of the Country Coordinating Mechanisms (more information on CCMs can be found under the following link: <http://www.theglobalfund.org/en/apply/mechanisms/>;
- Fiduciary Arrangements for Grant Recipients;
- Guidelines for Performance Based Funding;
- Monitoring and Evaluation (M&E) Toolkit;
- Guidelines for Annual Audits of Program Financial Statements;
- Guide to the Global Fund's Policies on Procurement and Supply Management;
- Guide to Writing to Procurement and Supply Management Plan (more information on procurement can be found at the following link: <http://www.theglobalfund.org/en/about/procurement/>).

Attached documents:

- Template Grant Agreement – Standard Terms and Conditions, Annex A, and Attachment 1-2;
- List of PR Deliverables according to the Grant Agreement;
- Template Letter – Signature Specimens;
- Form – PR Bank Account Details;
- Monitoring and Evaluation Strategy;
- Guidelines for Principal Recipient's Monitoring and Evaluation Plan;
- Template of Principal Recipient's Monitoring and Evaluation Plan.

I look forward to continuing our strong relationship in the fight against HIV/AIDS and tuberculosis.

Sincerely,

for 

Dr. Urban Weber
Team Leader, Eastern Europe and Central Asia

Cc: KPMG, Local Fund Agent